Meeting Minutes

# Weekly Meeting with 6.TUES-18.30-3/Mr Mohammad Ali

# Meeting No: 16

## Meeting Details

|  |  |
| --- | --- |
| Date: | 6/10/2020 |
| Venue: | Microsoft Teams |
| Attendees: | Oscar Ling  Indirakshi Sreeram  Andhika Rakha  Yuepeng Du  Mr Mohamad Ali |
| Apologies: | N/A |

## Information / Decisions

|  |  |
| --- | --- |
| No. | Item |
| 1 | Updated members on progress. Database had a few bugs to fix |
| 2 | Conducted Sprint Retro for sprint 3 with tutor |
| 3 | Discussed about integration for front and backend |
| 4 | Conducted Sprint planning for sprint 4.  **User stories to implement for this sprint**   * As a registered user, I would like to update my Account details so I can change my name, address and phone number (5) * As an admin, I would like to view workers’ availability for the 7 days, so I can assign new customers to them (5) |
| 5 | Allocated tasks for all members to have done for the week |
| 6 | Oscar to set up meeting on 10-10-2020 |

## Action Items

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| --- | --- | --- | --- |
| No. | Item | Who | By |
|  | Clickup managing + Integration | Indirakshi Sreeram | 10/10/2020 |
|  | Work on AWS | Oscar Ling | 10/10/2020 |
|  | Transfer from H2 to mySQL | Andhika Rakha | 10/10/2020 |
|  | Implement user stories for sprint 4 + testing | Yuepeng Du | 10/10/2020 |